

Accurate information is important so that we can provide you the best quote for the coverage of your business.

Your time is valuable. Having documents on hand ahead of time will save you time. So, **before you start to fill out the application, we recommend you gather the following information.**

## CHECKLIST

- Your current business insurance policy
- Updated payroll and sales records
- Your current profit and loss statement
- Any loss information from the current and three prior years
- Your OSHA log, if available
- Current schedule of any commercial vehicles and Motor Vehicle Reports (MVR)
- Safety programs/procedures and safety meeting records
- Your company's promotional literature
- Your loss history for each policy for the last Five (5) years

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### NEXT

1) Download an Application for your business coverage at:  
[www.dahlkeinsurance.com/get-a-quote](http://www.dahlkeinsurance.com/get-a-quote)

2) Fill out your application and send it to us by email, fax, or mail:

email: [kevin@dahlkeinsurance.com](mailto:kevin@dahlkeinsurance.com)

fax: (619) 287-8921

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